



Read this information first

Owners:

Form IL-1000-E, Certificate of Exemption for Pass-through Entity Payments, should be completed by any owner (partner, shareholder, or beneficiary) who is not an individual, that elects to make their own tax payments on business income from a pass-through entity (partnership, shareholder, or fiduciary).

Specific information:

Form IL-1000-E must only be completed, signed, and submitted once to the pass-through entity. It does not need to be resubmitted on an annual basis.

Form IL-1000-E should only be submitted to the pass-through entity. **Do not mail** it to the Illinois Department of Revenue.

Pass-through entities:

In order to accept Form IL-1000-E, make sure that the certificate is completed and signed by the owner, officer, fiduciary, or authorized representative.

In the event that we inform you that the certificate has been revoked, the certificate remains valid for 60 days after the date of notification, and you must begin withholding for business income distributable to the owner.

If the certificate has been revoked, you may not accept another certificate from the owner until we notify you.

Keep all Forms IL-1000-E in your records. Do not mail them to the Illinois Department of Revenue. We will notify you if we need to review your records.

Step 1: Identify the pass-through entity

The pass-through entity must keep this certificate.

Name

Mailing address

City

State

ZIP

(_____) _____
Phone number

Federal employer identification number (FEIN)

_____ - _____

Step 2: Identify the owner (partner, shareholder, or beneficiary)

Name

Mailing address

City

State

ZIP

(_____) _____
Phone number

Federal employer identification number (FEIN)

_____ - _____

Check the box to indicate your business type:

- Corporation
- Subchapter S corporation
- Partnership
- Trust
- Estate

Step 3: Sign below

I certify that the owner indicated in Step 2 will file all Illinois income tax returns and make timely payment of all Illinois income taxes due, and that it is subject to personal jurisdiction of the State of Illinois for purposes of the collection of income taxes due with respect to income from the partnership, corporation or trust indicated in Step 1 of this certificate.

Signature of owner, officer, fiduciary, or authorized representative

_____/_____/_____
Date

Printed name

Title

