



# 2003 Schedule 1299-C Instructions

## General Information

Complete this schedule if you are filing Form IL-1040, Individual Income Tax Return, and are entitled to the following subtractions:

- Dividends from enterprise zones
- Dividends from a high impact business (within a foreign trade zone or sub-zone)

or the following credits:

- TECH-PREP Youth Vocation Programs Credit
- Dependent Care Assistance Programs Credit
- Jobs Tax Credit
- High Impact Business Investment Credit
- Enterprise Zone Investment Credit
- Economic Development for a Growing Economy (EDGE) Credit
- Affordable Housing Donations Credit
- Environmental Remediation Tax Credit

**Note** See Illinois Schedule 1299-S, Enterprise Zones, Foreign Trade Zones, and Sub-Zones, for a listing of these zones in Illinois, as well as their definitions.

## Step 1: Figure your subtractions

### Enterprise Zone Dividend Subtraction

You may claim a subtraction for dividends you received from a corporation that conducts substantially all of its business operations in an Illinois enterprise zone or zones.

#### Line 1

**Column A** - Write the name of the corporation from which you received dividends.

**Column B** - Write the name of the enterprise zone in which the corporation is located.

**Column C** - Write the amount of dividends you received from the corporation.

**Line 2** - Follow the instructions on the form.

**Line 3** - Add the amounts in Column C, Lines 1a through 1c, and Line 2. Write the total amount here.

### High Impact Business Dividend Subtraction (within a Foreign Trade Zone or sub-zone)

You may claim a subtraction for dividends you received from a corporation that is designated by the Department of Commerce and Economic Opportunity (DCEO) as a "High Impact Business" and conducts business operations in a federally designated foreign trade zone (or sub-zone) located in Illinois.

#### Line 4

**Column A** - Write the name of the corporation from which you received dividends.

**Column B** - Write the name of the foreign trade zone (or sub-zone) in which the corporation is operating.

**Column C** - Write the amount of dividends you received from the corporation.

**Note** You may deduct 100 percent of these dividends if they are included in your Illinois base income. However, dividends eligible for the enterprise zone subtraction are not eligible for the foreign trade zone (or sub-zone) subtraction.

**Line 5** - Follow the instructions on the form.

**Line 6** - Add the amounts in Column C, Lines 4a through 4c, and Line 5. Write the total amount here.

**Line 7** - Add Lines 3 and 6. Write the total here and on your Form IL-1040, Line 9. This is your total *dividend subtraction*.

## Step 2: Figure your credits (which may be carried for two years)

If there is any excess of these credits, you may carry it forward for two years. This will be figured in Step 5. You must use this excess credit in proportion to its share of the total excess two-year credit available for the year in which the credit was earned.

### TECH-PREP Youth Vocational Programs Credit

**You may take this credit if**

- your tax year ending is **on or after** June 30, 1995;
- you are primarily engaged in manufacturing; and
- you have direct payroll expenses for qualifying cooperative secondary school youth vocational programs in Illinois, or you pay for personal services performed by a TECH-PREP student or instructor who would be subject to withholding if they were employed by you and no other credit is claimed by the actual employer.

**You may not take this credit** for programs with national standards that have been or will be approved by the U.S. Department of Labor, Bureau of Apprenticeship Training, or any federal agency succeeding to the responsibilities of that bureau.

**Definitions** "Qualifying TECH-PREP programs" are those certified by the Illinois State Board of Education.

**Line 8** - Add the amount of direct payroll expenses for cooperative secondary school youth vocational programs and the amount paid to a TECH-PREP student or instructor employed by you for personal services performed. Write the total amount on the line provided.

Multiply this total amount by 20 percent (.20), and write the result on Line 8. This is your *TECH-PREP Youth Vocational Programs Credit*.

### Dependent Care Assistance Program Tax Credit

**To qualify for this credit,**

- you must be primarily engaged in manufacturing;
- your tax year ending must be **on or after** June 30, 1995; and
- your on-site facility dependent care assistance program must be in Illinois and on the premises of your workplace.

**Line 9** - Write the amount of your expenses, reported under IRC, Section 129(d)(7), that were used for on-site dependent care.

Multiply this amount by 5 percent (.05), and write the result on Line 9. This is your *Dependent Care Assistance Program Tax Credit*.

**Line 10** - **Total credits that may be carried forward for two years.** Add Lines 8 and 9. Write this amount in Step 4, Line 47.

### Step 3: Figure your credits (which may be carried for five years)

If there is any excess of these credits, you may carry it forward for five years. This will be figured in Step 5. You must use this excess credit in proportion to its share of the total excess credit available for the year in which the credit was earned.

#### Jobs Tax Credit

##### To qualify for the credit

- you must be an employer who increased the total number employed within the enterprise zone or foreign trade zone (or sub-zone) during your previous tax year by five or more full-time eligible employees beyond the total employed in the zone at the end of the base year;
- you must be an employer who employed eligible employees for 180 consecutive days during that tax year; and
- the number of employees in Column D and Column E must equal five or more.

##### Definitions

**“Base year”** means the last tax year in which you properly claimed the Jobs Tax Credit or 1985, whichever is later.

**“Eligible employee”** is an employee who

- was certified by DCEO as “eligible for services,”
- was hired after the enterprise zone or foreign trade zone (or sub-zone) was designated or after the trade or business was located in the zone, whichever is later,
- was employed in the enterprise zone or foreign trade zone (or sub-zone), and
- was a full-time employee, working 30 or more hours per week.

**“Employed”** means that services were performed in the zone or that the zone was the base of operations for services performed.

##### Note

You must be an employer in order to take this credit. The Jobs Tax Credit cannot be passed through to partners of partnerships or shareholders of S corporations.

#### Line 11

**Column A** – Write the name of the zone where the employees were hired.

**Column B** – Write the total number of full-time persons you employed at the end of this tax year.

**Column C** – Write the total number of full-time persons you employed at the end of the base year.

**Column D** – Subtract Column C from Column B.

**Column E** – Write the total number of eligible employees included in Column D that you hired this year.

##### Attach

You must attach a list of the Social Security numbers of those eligible employees.

**Column F** – Multiply the number in Column E by \$500, and write the result. This is your *Jobs Tax Credit*.

#### High Impact Business Investment Credit

##### You may take this credit if

- your business has been designated as a high impact business;
- you placed qualified property in service on or after the date the business was designated as a high impact business and on or before the last day of your tax year; and
- you continued to use the qualified property on the last day of your tax year.

##### You may not take this credit

- if the property is eligible for the enterprise zone investment credit,
  - until the minimum investments in qualified property required under Section 5.5 of the Illinois Enterprise Zone Act have been satisfied.
- You should take the credit applicable to the minimum investments in the tax year the minimum investments were completed. Credit for additional investments (beyond the minimum investments) is available only in the year the qualified property is placed in service.

#### Enterprise Zone Investment Credit

##### You may take this credit if you

- placed qualified property in service in an Illinois enterprise zone within the tax year,
- placed it in service on or after the date the zone was officially designated as an enterprise zone, and
- continued to use the qualified property on the last day of your tax year.

##### Definitions

**“Qualified property”** is property that

- is tangible,
- is depreciable according to IRC, Section 167,
- has a useful life of four or more years as of the date placed in service in Illinois, and
- is acquired by purchase as defined in IRC, Section 179(d).

Qualified property can be new or used but does not qualify for the Enterprise Zone Investment Credit if it was previously used in Illinois in a manner that qualified for that credit or for the Replacement Tax Investment Credit on Form IL-477. Such property includes buildings, structural components of buildings, and signs that are real property. It does not include land or improvements to real property that are not a structural component of a building, such as landscaping, sewer lines, local access roads, fencing, parking lots, and other appurtenances.

Any improvement or addition made on or after the date the enterprise zone was designated or the business was designated as a high impact business is considered to be qualified property to the extent that the improvement or addition is of a capital nature, which increases the adjusted basis of the property previously placed in service in Illinois and otherwise meets the requirements of qualified property.

#### Line 12 and Line 16

##### Column A

**High Impact Business Investment Credit:** Describe each item of qualified property placed in service in Illinois.

**Enterprise Zone Investment Credit:** Describe each item of qualified property you placed in service in an Illinois enterprise zone.

##### Column B - Both credits

Write the date, including the month and year, each item of qualified property was placed in service in Illinois. An item is placed in service on the earlier of

- the date the item is placed in a condition or state of readiness and availability for its specifically assigned function, or
- the date the depreciation period of the item begins. (Generally, this will be the same date the item is placed in service for purposes of the federal depreciation deduction.)

##### Note

The date placed in service in Illinois must be written in Column B or your basis in Column F will be reduced to zero.

### Column C - Both credits

If you are using the federal accelerated cost recovery system (ACRS) to depreciate the property, write the ACRS class assigned to each item of qualified property. Property assigned to an ACRS class of less than four years is not qualified.

If you are not using the ACRS method to depreciate the property, write the useful life assigned to the property for federal depreciation purposes. The useful life of the property when placed in service must be four or more years to qualify.

### Column D - Both credits

Indicate whether each item of qualified property is new or used. If the property was previously used, write the abbreviation of the state where the property was located.

### Column E

**High Impact Business Investment Credit:** Leave this column blank.

**Enterprise Zone Investment Credit:** Write the name of the enterprise zone in which the property is used.

### Column F - Both credits

For each item of property, write the basis used to figure the depreciation deduction for federal income tax purposes. If you used the property prior to placing it in service in Illinois or in an Illinois enterprise zone, write the adjusted basis as of the date you placed it in service in Illinois or in an Illinois enterprise zone.

### Column G - Both credits

Multiply each entry in Column F by .5 percent (.005), and write the result.

**Line 13** - Add the amounts in Column G, Lines 12a through 12c, and write the result. This is your *High Impact Business Investment Credit*.

**Lines 14 and 15** - Follow the instructions on the form.

**Line 17** - Write the distributive share of enterprise zone investment credit distributed from partnerships and S corporations.

**Line 18** - Add the amounts in Column G, Lines 16a through 16c, and Line 17, and write the result. This is your *Enterprise Zone Investment Credit*.

## ■ Economic Development for a Growing Economy (EDGE) Tax Credit

### You may take this credit if

- you have entered into an agreement with DCEO, either under the Economic Development for a Growing Economy Tax Credit Act or the Corporate Headquarters Relocation Act;
- you meet the conditions stated in your agreement with DCEO;
- your business is engaged in interstate or intrastate commerce; and
- you are taking the credit for tax years beginning **on or after** January 1, 1999.

### The EDGE credit

- cannot exceed the incremental income tax, which is the total amount withheld during the tax year from the compensation of new employees who are employed at a project that is the subject of the agreement,
- amount allowed during the tax year, plus the total of all amounts allowed in prior years, cannot exceed 100 percent of the total amount spent on approved costs (defined in the agreement) by the taxpayer during all prior tax years,
- is determined on an annual basis,
- cannot exceed the amount of income tax for the tax year,
- may be applied against income tax in no more than 10 tax years for businesses that qualify under the Economic Development for a Growing Economy Tax Credit Act

- may be applied against income tax in more than 10 tax years, but no more than 15 tax years for businesses that qualify under the Corporate Headquarters Relocation Act, and have undertaken a qualifying project within the time frame specified by DCEO, and apply no more than 60 percent of the maximum credit per year.



You must attach a copy of the certificate of verification you received from the director of DCEO or a copy of your agreement with DCEO.

For more information regarding the EDGE Program, applications, and tax credit, you may call DCEO at 1 800 252-2923, or write to Illinois Department of Commerce and Economic Opportunity, First Stop Business Information Center of Illinois, 620 East Adams, Third Floor, Springfield, Illinois 62701.

**Lines 19 and 20** - Follow the instructions on the form.

**Line 21** - Add the amounts on Lines 19 and 20, and write the result. This is your *Economic Development for a Growing Economy (EDGE) Tax Credit*.

## ■ Tax Credit for Affordable Housing Donations

### You may take this credit if

- you have made a donation under Section 7.28 of the Illinois Housing Development Act for the development of affordable housing in Illinois; and
- you made the donation in tax years ending **on or after** December 31, 2001.

You may also take this credit if it was transferred to you under IITA, Section 214(c).



You must attach a copy of proof of the credit issued by the Illinois Housing Development Authority or the city of Chicago.

**Line 22** - Write the total amount of your donation to eligible sponsors on the line provided.

Multiply this amount by 50 percent (.50) and write the result.

**Line 23** - Write any distributive share of tax credit for affordable housing donations that was distributed to you from partnerships and S corporations.

**Line 24** - Add the amounts on Lines 22 and 23, and write the result. This is your *Tax Credit for Affordable Housing Donations*.

## ■ Environmental Remediation Tax Credit (carryforward only)

### You may take this credit if

- you qualified for and earned Environmental Remediation Tax Credit during the original time frame the credit was offered; **and**
- you have an excess amount of credit that may be carried forward; **and**
- the original credit was earned within the past five years; **or**
- you received a Schedule K-1-P, Partner's or Shareholder's Share of Income, Deductions, Credits, and Recapture, showing a distribution amount from a partnership or S corporation that qualified for the credit.

The Environmental Remediation Tax Credit allowed a credit for tax years ending on or after January 1, 1998, through tax years ending on or before December 31, 2001, for certain amounts paid for unreimbursed eligible remediation costs.

For tax years ending on or after January 1, 2002, you may take this credit only if you are using a credit carryforward that was earned during the original time frame allowed for earning the credit. For more information, see FY Bulletin 2003-09, Claims for Environmental Remediation Tax Credit.



If you did not receive approval that you qualified for the unreimbursed eligible remediation costs from the Illinois Environmental Protection Agency during the allowable time frame, you are not eligible for this credit.

The amount of the Environmental Remediation Tax Credit may not exceed \$40,000 per year. If you are a partner or a shareholder of an S corporation or partnership and you receive a Schedule K-1-P, you may claim only the amount indicated as your share on the Schedule K-1-P. The maximum allowable credit for any site is \$150,000, after the first \$100,000 in remediation costs is paid. The \$100,000 expense threshold does not apply if the site is located in an enterprise zone certified by DCEO. Any unused credit may be carried forward for up to 5 years after the credit was earned.

Any unused credit and remaining carryforward period may be sold to a buyer as part of a sale of all or part of the remediation site for which the credit was granted. The seller must record the transfer in the chain of title and notify the director of the Illinois Department of Revenue, in writing, of the intent to sell the remediation site and the amount of tax credit that will be transferred as a portion of the sale. Our address is Illinois Department of Revenue, 101 West Jefferson Street, Springfield, Illinois 62702.

**Line 25** - Write the amount of credit remaining from prior years that is available for you to carryforward to the current tax year.

**Line 26** - Write the distributive share of Environmental Remediation Tax Credit you received from partnerships and S corporations.

**Line 27** - Add Lines 25 and 26.

**Line 28** - Write the lesser of Line 27 or \$40,000 here.

**Line 29** - **Total credits that may be carried forward for five years.** Add Lines 15, 18, 21, 24, and 28. Write this amount in Step 4, Line 49.

## Step 4: Figure your credit

This step allows you to figure the amount of credit you may use this year. Unused credit carryforwards available from previous years are used first, beginning with the oldest available credit. Credits earned in the current tax year that may be carried for 2 or 5 years are used last, beginning with the 2-year credits and ending with the 5-year credits.

**Definitions** “Unused credit carryforward” is any credit amount that you earned in a previous year, less any credit that you applied to unpaid tax in following tax years, less any credit that has expired.

For example, if you earned a Dependent Care Assistance Program Credit in 2001 in the amount of \$5,000, and you used \$2,000 credit on your 2001 tax return, you had \$3,000 left to carry forward for 2 years. On your 2002 tax return, you used \$1,500. You now have \$1,500 left to use on your 2003 tax return. **This is your unused credit carryforward.** On your 2003 Schedule 1299-C, Step 4, Line 33, you would write \$1,500. If you are not able to use all \$1,500 on the 2003 return, the credit will expire and you will forfeit the excess credit.

### Figure the amount of unused credit carryforward available from prior years (for Lines 33, 35, 37, 39, 41, 43, and 45).

Use this Schedule 1299-C as a worksheet to determine how much of the credit you earned in a prior year was used in the following tax years and how much credit remains for you to use this year. **Do not take the amounts directly from your prior year Schedule 1299-C.** You **must** complete a separate worksheet for each tax year in which you earned or used credit.

Generally, if you earn two or more five-year credits in a given tax year, and you can not use all of the credit, it does not matter which credit is used first and which credit remains to be carried forward. However, effective for tax years ending on or after December 31, 2003, no Research and Development Credit or Training Expense

Credit may be earned, and no carryforward of those credits from prior years may be taken. If, on your worksheet for 2002, you have five-year credit available for carryforward to 2003 that includes Research and Development Credit or Training Expense Credit, you should treat those credits as being used in 2002 before any other five-year credit is used.

**Line 30** - Write the tax, after recapture of investment tax credit, from your Form IL-1040, Line 15.

**Line 31** - Add the credit amounts from Form IL-1040, Lines 19, 20b, 21b (and Line 22b if applicable - see the instructions below) and write the total on this line.

- If you checked the “no” box on Line 5 of the EIC Worksheet in the IL-1040 Instructions for Line 22, **you must include** the credit amount from Form IL-1040, Line 22b in the total amount you write on this line.
- If you checked the “yes” box on Line 5 of the EIC Worksheet, **do not include** the amount from Form IL-1040, Line 22b in the total amount you write on this line.

**Line 32** - Follow the instructions on the form.

**Lines 33 through 50** - Follow the instructions on the form.

**Note** You must complete a worksheet, using the 2003 Schedule 1299-C, to determine the available amount of unused credit carryforward to be entered on Lines 33, 35, 37, 39, 41, 43, and 45. See “Figure the amount of unused credit carryforward available from prior years.” for instructions.

**Line 51a through 51i** - Follow the instructions on the form.

**Line 51** - Add Lines 51a through 51i. This is the amount of credit you may use this year. Write the amount here and on your Form IL-1040, Line 23.

## Step 5: Figure your credit available to be carried forward

**Lines 52 through 58** - Follow the instructions on the form. **Do not** write these amounts on your current year return.

**Attach** You must attach a copy of this Schedule 1299-C to your Form IL-1040. Please keep a copy of this schedule with your tax records. You will use your completed Step 5 of this schedule to complete next year’s Schedule 1299-C.

