



Read this information first

Permit no.: _____

Date issued: ___/___/___

File this application if you have been issued a Non-Beverage User's License by the Illinois Liquor Control Commission and you want to purchase alcoholic liquors from a licensed distributor without paying the Illinois Liquor Tax.

Form RL-4 can be filed electronically using MyTax Illinois, available at mytax.illinois.gov. You can also email your completed application to REV.REGBOND@illinois.gov.

Your application must be made out for the exact quantity of alcoholic liquor you intend to purchase.

If you have questions, call us weekdays at 217 558-7425. You may also mail your completed form to:

Upon approval of your application, we will issue your RL-5, Permit to Purchase Alcoholic Liquors Tax Free for Non-beverage Purposes. All permits are subject to the rules and regulations issued by the Illinois Liquor Control Commission and the Illinois Department of Revenue under authority contained in the Liquor Control Act of 1934.

CENTRAL REGISTRATION DIVISION 3-222 ILLINOIS DEPARTMENT OF REVENUE PO BOX 19039 SPRINGFIELD IL 62794-9039

Step 1: Identify your business

Name _____

Non-Beverage User's License Number NB-_____

Address _____
Number and street

FEIN _____

City _____ State _____ ZIP _____

Email address _____

Step 2: Complete the following statement

I, _____, state that I am the _____ of the business applying for a permit
Name Title (e.g., president, secretary, partner, sole owner)

to purchase _____ wine gallons of alcoholic liquor of the following classification: _____ cider _____ beer _____ wine _____ spirits
Quantity

without paying the Illinois Liquor Tax. I have complete knowledge of the use to which the alcoholic liquor will be put, and I am authorized to make these statements for the purpose of receiving permission to purchase alcoholic liquors from a manufacturer or an importing distributor who is not liable for paying the tax imposed by the Liquor Control Act of 1934 with respect to this sale. I also certify that the alcoholic liquors that will be purchased with this permit are exclusively for use in _____;

Details of usage

that when they are used, they will be rendered unfit for beverage purposes; and that none of the alcoholic liquors will be sold or otherwise disposed of in the same condition as received.

Step 3: Complete only if you want your RL-5 Permit sent directly to your distributor

If you want your RL-5 Permit sent to you, skip to Step 4.

Name _____

Distributor License Number _____

Attention _____

Distributor FEIN _____

Address _____
Number and street

Note: If your RL-5 permit is being sent directly to your supplier, a letter confirming the issuance of the permit will be sent to the email address in Step 1. If no email address is provided, the confirmation letter will be sent via the postal service.

City _____ State _____ ZIP _____

Step 4: Sign below

Under penalties of perjury, I state that I have examined this application and, to the best of my knowledge, it is true, correct, and complete.

Signature _____

Title _____

Date _____

