



RHM-1-X Amended Hotel Operators' Occupation Tax Return

Station no. 517

Do not write above this line.

Identify your business

Account ID: _____

Check here if your address has changed.

License no. HM - _____

Tell us the liability period for which you are filing this return:

Month of: ___/___/___

Quarter ending: ___/___/___

Year: _____

Business name _____

Business address _____
Number and street

Is this a final return (you are no longer in business)? yes no

City _____ State _____ ZIP _____

Step 1: Figure your taxable base - Figures as they should have been filed

Table with 2 columns: Description and Amount. Rows include Total receipts, Local tax deduction, Permanent resident deduction, Other deductions, Subtraction for MPEA Hotel Tax, Add Lines 2 through 5, and Subtract Line 6 from Line 1.

Step 2: Figure your total tax - Figures as they should have been filed

Table with 2 columns: Description and Amount. Rows include State tax, Chicago taxes, and Add Lines 8 and 9.

Step 3: Figure your discount - Figures as they should have been filed

Table with 2 columns: Description and Amount. Row includes If you file and pay on time, multiply Line 10 by .021.

Step 4: Figure your payment due - Figures as they should have been filed

Table with 2 columns: Description and Amount. Rows include Subtract Line 11 from Line 10, If you collected too much tax, Add Line 12 and Line 13, Credit you wish to apply, Subtract Line 15 from Line 14, Total amount you paid, and If Line 17 is greater/less than Line 16.

Step 5: Check the reason you are filing this amended return

- I received a Notice of Possible Overpayment or made a computation error that resulted in an overpayment of tax.
I made a computation error that resulted in underpayment of tax.
I made an error on a schedule or attachment.
I should have taken a deduction for
The original License no. was incorrect.
The original reporting period was incorrect.
Other. Please explain.

Step 6: Sign below

Under penalties of perjury, I state that I have examined this return and, to the best of my knowledge, it is true, correct, and complete. The information in this return is taken from the records of the business for which it is filed.

Taxpayer's signature _____ Title _____ Date ___/___/___ Telephone (Include area code) (____)____-____
Preparer's signature _____ Date ___/___/___ Telephone (Include area code) (____)____-____

